



WINTER PARK PRESBYTERIAN PRESCHOOL ARRIVAL AND DISMISSAL SAFETY PROCEDURES FOR PARENTS

Both Pine and Front car circles must move quickly. Keep conversation with teachers to a minimum at car circle in order to keep the line moving. Also, all children must be signed in by parents as required by the Florida Department of Children and Families even though this process takes time. The state does monitor the sign in sheets when they visit unannounced several times a year.

ALWAYS HOLD YOUR CHILD'S HAND IN THE PARKING LOT

If you have more children than hands, we will assist you. This is our most important rule and the staff will remind you to follow it. DRIVERS OF LARGE SUVS CANNOT SEE LITTLE PEOPLE. We have never had a serious accident at drop off or dismissal time and want to avoid a potential tragedy.

SAFETY TIPS FOR PINE PLAYGROUND & FRONT CIRCLES

Use the car circle if you are driving a vehicle.

Teachers must supervise children and must not be distracted.

Do not get out of your car in the car circle. Teachers will place your child in the car.

Do not leave one child in your car when walking in to pick up or drop off another child.

Please drive two car lengths ahead to buckle belts but do not block the crosswalks.

State Law states that teachers may NOT buckle up children.

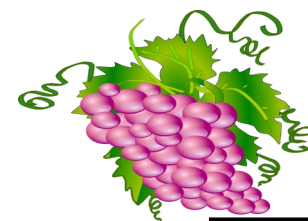
If you have two or more children either use both car circles, younger children first, or use car circle and then walk your toddler to his or her room.

WALK-IN ARRIVAL AND DISMISSAL OF INFANTS TODDLERS

Follow entrance and exit arrows and park in the center of the parking lot. Once you have parked follow the signs using crosswalk closest to Dundee Dr. For safety reasons, please do not walk across the main car circle crosswalk.

RAINY DAY POLICY

Even during rainy weather we will still be using car circle for drop off and pick up. Children assigned to the pine playground car circle will be dropped off/picked up under the awning to/from the car. Children assigned to the front car circle will need to pull up under the covered area and wait for their teacher to come to the car.



The Grapevine

Winter Park Presbyterian Preschool
400 S. Lakemont Avenue, Winter Park, FL 32792
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WELCOME

Over summer vacation while children have been enjoying time with their families, the teachers and staff have not only been busy with our summer camp activities, we have also been preparing for the new school year. Rooms have been painted, roofs have been cleaned, playground equipment has been repaired and freshened up, plans are in place to install an aluminum fence around the preschool area and to have our nature center up and running in the fall, and classrooms have been prepared for our students. Our teachers are excited to begin the new school year!

We have many new families joining us this school year and are looking forward to getting to know them and also reconnecting with our returning families. Welcome all! We will make every effort to provide you with all the information you need and want regarding your child's experience at WPPP. Please review information at Meet Your Teacher Day and carefully read the Parent Handbook. You will receive regular memos from the office and your teacher as well as a monthly Grapevine newsletter.

School Communication

The staff and teachers of Winter Park Presbyterian Preschool understand the importance of providing a variety of communication methods for busy families on the go. Parents will receive paper communications from the office as well as through the following media:



- MailChimp is an email service that the office will use to communicate with parents regarding upcoming events and activities.
- "Remind" is the text messaging program that we use to contact parents regarding urgent updates such as weather or other type of emergency. This form of communication is also used as a reminder for important dates and upcoming events.
- Our Preschool Website can be accessed at www.winppc.org and click on preschool. The Grapevine, calendar highlights, yearly calendar, registration information, upcoming events and many other documents can be accessed through our school website.
- WPPC Google Calendar which can also be accessed through the website. This calendar provides upcoming preschool and church events each month.
- School information is also provided in our monthly newsletter, The Grapevine newsletter, flyers, emails from the teachers and individual class Shutterfly sites..
- Be sure to check out our preschool Facebook page!

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Fall Enrichments



The following is a list of our fall after school enrichment activities for our preschool students (ages 2, 3 and VPK). Enrichment teachers for this semester are a mix of in-house staff that will teach Spanish, Music & Movement and Art along with outside vendors teaching Yoga, Soccer and Ballet. The enrichments will be scheduled from 1:00 to 2:30 starting in September and ending in December. Extended day until 2:30 is included in every Enrichment class.

The fall schedule is as follows:

Monday	3s Soccer	1:20 - 1:55pm
Monday	VPK Soccer	1:55 - 2:30pm
Monday	Music & Movement	2:00 - 2:30pm
Tuesday	2s Soccer	1:25 - 2:00pm
Tuesday	Yoga for 3s & VPK	1:30 - 2:00pm
Tuesday	3s & VPK Spanish	2:00 - 2:30pm
Wednesday	3s ARTy pARTy	1:10 - 1:40pm
Wednesday	4s Culinary Kids	1:45 - 2:30pm
Thursday	Seeds to Sprouts	1:15 - 1:45pm
Thursday	3s & VPK-Ballet/Tumbling	1:45 - 2:30pm



Message from our PAC Chairperson

(PAC—Preschool Parent Committee)

Hello Parents! Welcome to or back to Winter Park Presbyterian Preschool!

I'd like to take a minute to introduce myself. My name is Kimberly Stuart. I'm your new PAC president. The PAC is made up of parent volunteers in the preschool that plan and execute events and activities for the school throughout the school year. I've been part of the WPPP community for 4 years and this will be my second year on PAC. I have two children. A 6 year old girl who will be starting first grade at Brookshire and a 3 year old boy who will be in Mrs. Aida Nassar's class this fall.

We have lots of fun events and fundraisers planned for the coming year. However, we need your help to be successful. The more volunteers we have, the better we do. There's a PAC board and 11 committees. We'll have sign up sheets for you at "Meet Your Teacher" on Friday, August 11th, however if something pops out at you, you're welcome to email me at lilstuzmom@yahoo.com. Our meetings will be held monthly, every second Tuesday of each month 9:15-10:15am. Our first PAC meeting will be Friday, August 25th at 9:15am in Room #301. I look forward to meeting and working with all of you on many exciting events and fundraisers throughout the school year!

Kimberly Stuart /PAC Chair

POLICY REMINDERS



There are several important policies that are now **REQUIRED** by the Florida Dept. of Children and Families, our licensing agency. They must be met without exception. These policies include:

1. Every child who enrolls **must have up to date immunization records and health exam forms** submitted **before** the child begins school.
2. Parents **must sign child in and out** every day. DCF will not accept leniency in this matter.
3. You must return all other paperwork before your child can begin school.

Extended Day tickets may be purchased in the office. **Please remember to send your tickets in each day** so that we can arrange staffing for the afternoon. Include your child's full name, date and class name.

All children who are still here at 3:30 will be brought to the office and there will be a late charge of \$1.00 for each minute the child is here after 3:30. This late fee must be paid by Friday of the current week in order for your child to continue to use Extended Day.

Our Tuition Policy - Please note that tuition invoices that are not paid by the 7th of the month will be charged a \$35 late fee. If payment is not received in full by the end of the month, your child will be withdrawn from the program and your child's spot may be filled from the waiting list.

Updated Extended Day Policy

In order to simplify our bookkeeping, we no longer sell single extended day tickets or accept cash in lieu of a ticket. Tickets are available in books with as few as five tickets. If you do not have a ticket, or call in for your child to stay unexpectedly, we charge you \$25 for a small book and remove the ticket for that day and put the unused tickets in your child's backpack. If your Extended Day charges are not paid when the next tuition is due, you may not use extended day until your account is up to date.

DCF Snack Policy

Parents or Legal Guardians must be advised in advance of each food related activity, such as special occasions and learning activities, which include food consumption. Written permission may be obtained in the form of a general or specific permission slip. Documentation of parent permission to participate in food activities must be maintained for a minimum of four months from the date of each activity.

This will include Thanksgiving feasts, Christmas parties, Valentines parties, Easter egg hunts and birthday parties, etc.

